



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

The Democracy Service

Civic Centre 3

High Street

Huddersfield

HD1 2TG

Tel: 01484 221000

Please ask for: Jenny Bryce-Chan

Email: jenny.bryce-chan@kirklees.gov.uk

Monday 13 July 2020

Notice of Meeting

Dear Member

Licensing Panel

The **Licensing Panel** will hold a **Virtual Meeting - online** at **10.30 am** on **Tuesday 21 July 2020**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Licensing Panel members are:-

Member

Councillor Amanda Pinnock (Chair)

Councillor David Hall

Councillor Terry Lyons

Agenda

Reports or Explanatory Notes Attached

Pages

1: **Interests**

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

2: **Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

3: **Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

4: **Questions by members of the Public (Written Questions)**

Due to current Covid-19 restrictions, Elected Members and members of the public may submit written questions to members of the Licensing Panel.

Any questions should be emailed to jenny.bryce-chan@kirklees.gov.uk no later than 5pm on Friday 17 July 2020.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

The Panel will provide an oral response to any questions received, or if they are not able to do so, a written response will be provided.

5: Application for Review Hearing under S51 Licensing Act 2003: Rose and Crown, Cop Hill, Slaithwaite, Huddersfield HD7 5XA 3 - 88

To determine the application at 10:30.

Contact: Laura Dobson, Senior Licensing Officer, Tel: 01484 221000
